

## **QUESTIONS AND RESPONSES TO JEFFERSON COUNTY RFA**

### 1. Section II. Selection Process – E Application Requirements (pg 4)

**Q. The application requirements do not appear to include a budget for AAA service expenditures to be submitted. Should one be provided or will the budget be negotiated upon award?**

A. AAA is awarded funds for programs identified and therefore budget amounts are not negotiated. Applicants should consider estimated funding levels (Section III – Funding Information) in preparing responses.

### 2. Section II. Selection Process - E. v. Scope of Work Bullet #6 (pg 5)

**Q. "Give detailed account of current salaries for personnel and detail how those salaries are set or determined" - Does this refer to salaries of prospective employees who will provide AAA services and/or current agency staff who will be involved in AAA services? Does this refer to administrative or programmatic salaries?**

A. This refers to current agency staff who will be involved in AAA services and refers to both administrative and programmatic salaries.

### 3. Section II. Selection Process - G. i. 1&2 (pg 6): Regarding ADSS goals, mission and vision, and ability to serve Jefferson County:

**Q. How many seniors in Jefferson County are currently receiving each of the following services?**

A. Please see attached reports. All numbers provided are for FY15 and represent unduplicated clients for each Title III service.

- Personal Care
- Homemaker
- Chore
- Adult Day Care
- Case Management
- Legal Services
- Transportation
- Assisted transportation
- Congregate meals
- Home-delivered meals

- Senior Rx
- SHIP

**Q. How many seniors does ADSS expect each program to serve?**

A. Each program has expected outcomes based on goals and objectives set out by the federal grantor or based on budgeted funding.

**Q. Are there areas of the county currently underserved where ADSS will expect a focus and increase in service (and if so, what areas?)**

A. ADSS will expect all eligible citizens in all areas of Jefferson County to be served. The target population to be served under OAA programs are those aged 60+ with the greatest social and economic need, especially low-income older individuals, those residing in rural areas, older individuals with limited English proficiency and older people at greatest risk for institutional care. Other target populations for non-OAA services and programs are outlined in the program descriptions.

**Q. Can a copy of the most recent Jefferson County Area Plan be made available to applicants?**

A. Yes, please see copy attached.

4. Section III. Funding Information - A.a.i (pg 8):

**Q. How are Part C funds allocated? Specifically, do the C-1 and C-2 amounts of \$698,000 and \$362,000 include food costs as well as operation costs, and if so, does ADSS or the AAA determine how much is allocated for food and how much for implementation? (If ADSS, what are the amounts allocated? If AAA, what is the cost per meal?)**

A. C-1 and C-2 awards include funding for meal cost and operation cost. The awardee (AAA) determines the initial allocation between meal and operation cost. The expectation is that the AAA will allocate sufficient funds to meals to maintain current meal levels.

5. Section V. Program Information – Aging and Disability Resource Center (pg 14)

**Q. What is the current call volume of Jefferson County's ADRC?**

A. Approximately 1,358 individuals were served by the ADRC in FY 15.

6. Section V. Program Information – Title III – Elderly Nutrition Program – Senior Centers (pg 20)

**Q. Is the AAA expected to contract with Senior Centers and/or Nutrition Sites? Is the AAA expected to provide funds to support feeding and/or other Senior Center activities? What role will Jefferson County have in Senior Centers?**

A. Yes the AAA is expected to contract with entities to operate the Senior Centers. The AAA is required to match the C-1 and C-2 Nutrition Programs with a minimum of 10% local funds as discussed in Section III.A.c (Funding Information). Should Jefferson County operate a Senior Center, the AAA may want to contract with the county to operate that Senior Center and provide funding there.